



## TERMS OF PAYMENT

We offer four methods of payment for finishing and supplies:

**1. OPEN ACCOUNT** An open account is one that is approved for credit. To establish an open account, complete the Application for Credit online.

### **2. MASTERCARD, VISA, DISCOVER AND AMERICAN EXPRESS**

For your convenience, we accept MasterCard, VISA, Discover and American Express. If you wish to have all orders charged to your credit card, notify your account representative to have your credit card number entered on your master file. In the event that your credit card is declined or expires, your order will be shipped COD.

**3. PREPAY** Submit a check with each order to cover all associated charges. Orders which are underpaid will be shipped COD for the balance due.

**4. COD** Orders will automatically be shipped COD if a check or credit card information is not sent with the order, or if an open account has not been established. The carrier's COD fee will be added to any COD order which is not picked up at the lab. COD orders, which are returned to Buckeye for any reason, will be charged a service fee along with reshipping costs.

## RETURNED CHECKS

A service charge will be added for all returned checks that is based on the current bank fees. We will automatically redeposit a returned check after the first return. We reserve the right to require cash, certified checks or money orders on all future orders for any account, which has three returned checks within a 12-month period.

## OHIO SALES TAX

If you are exempt from paying Ohio sales tax, you must file a tax exemption form with Buckeye. Ohio businesses can complete a copy of this form on our web site. If we do not have one on file, we are required to charge tax on all orders. If you choose not to file the exemption form with your first order, a service fee will be assessed if you request a refund of state sales tax on additional orders.

## MINIMUM ORDER

Our minimum order requirement is \$12.00.

## LIMIT OF LIABILITY

As skilled professionals, Buckeye Color Lab will take every precaution to ensure the proper handling of any photographic material that you submit to us. Submitting any film, print, slide negative or digital images to this firm for processing, printing or other handling, constitutes an AGREEMENT by you that any damage or loss by our company, subsidiary or agents, even though due to the negligence or other fault of our company, subsidiary or agents, will only entitle you to replacement with a like amount of unexposed film and processing. Except for such replacement, the acceptance by our company, subsidiary and/or agents of the film, print, slide, negative or digital image is without other warranty or liability, and recovery for any incidental or consequential damages is excluded. Buckeye Color Lab is not responsible for loss, damage or delay in shipment caused by the US Postal Service, United Parcel Service or any other carrier.

## SERVICES NOT LISTED

For services or quantities not listed, call our customer service department. We will advise you if we are able to handle your request and notify you of all associated charges.

Print sizes not covered by our regular price list will be billed at the next larger print size price.

## COPYRIGHT

Buckeye Color Lab will comply with all copyright laws. We will protect the ownership rights of copyright holders and will not copy or reproduce photographs that are copyrighted or bear a studio name without written consent of the photographers or studio.

## ILLEGAL & OFFENSIVE IMAGES POLICY

Photographs which our management deems as inappropriate, obscene, or in poor taste will be returned to you unprocessed.